**Supplier Diversity Advocate of the Year 2024**

**Thank you for being a part of the Amotai movement in Aotearoa.**

This document lists the questions and word counts to assist you in preparing your submission prior to completing it online. You will also be required to upload company logos, photos and / or documents.

You may start the online submission at any time and will be able to update or amend it prior to the closing date of Sunday 16th June 2024.

Note: nominations must be completed and submitted via the online Awards platform – nominations will not be accepted via any other method. Only Amotai buyer members or supplier members can be nominated for this award. **Nominations for this award must be submitted by a third party. Self-nominations will not be accepted.**

To nominate for any of our Supplier Diversity Award categories, please go to [https://www.cotiss.com/en-nz/amotai-awards.](https://www.cotiss.com/en-nz/amotai-awards)

**Category Description and Criteria**

This award recognises an individual from a Amotai buyer organisation or Amotai Māori and/or Pasifika business who has driven supplier diversity growth and development within their organisation and/ or the Māori or Pasifika business sector.

The winner will have:

* Led their organisation and / or the wider sector as a champion of supplier diversity, working to develop and strengthen networks to support supplier diversity both internally and externally
* Demonstrated outcomes in supplier diversity over the last two calendar years (2022-2023)
* Influenced, developed and / or implemented procurement guidelines and / or strategies to ensure that supplier diversity programs are sustainably embedded within their own or other organisations
* Demonstrated commitment to building a prosperous, vibrant and sustainable Māori and Pasifika economies

**Context Questions**

Please note: These questions are not scored by our judging panel but do provide them with valuable context about you / your organisation.

1. Briefly describe what your organisation does. 150 words max.
2. Name of the nominee, the phonetic pronunciation of the nominee’s name, the nominee’s role within the organisation, the pronouns used or preferred by the nominee, and the professional bio of the nominee.
3. How long has the nominee been in their current role?
4. (Optional) Briefly describe any past relevant positions which demonstrate the nominee’s commitment to supplier diversity. 150 words max
5. Please include a brief description that outlines your business / organisation’s achievements in relation to this award category. 75 words max.
6. In what ways do you think Māori and Pasifika businesses are unique? 50 words max.
7. What motivates you or your team working in the supplier diversity space? 50 words max.

**Criteria Questions**

Please note: These questions are scored by our judging panel and have been developed to align with the category criteria as set out on the first page.

1. How does the nominee incorporate supplier diversity within their role? 300 words max.
2. Give examples of supplier diversity advocacy above and beyond the nominee's core role. 500 words max.
3. How has the nominee actions increased opportunities for Amotai Māori and Pasifika businesses to win work? Provide metrics if available. 300 words max.
4. What are the three most important/ successful actions the nominee has taken over the last two calendar years that have positively impacted the sector; and what were their outcomes? 300 words max.
5. What specific actions has the nominee taken to influence supplier diversity within your organisation and / or the wider sector and what were the outcomes? 300 words max.
6. What were the challenges in the implementation of the above and how did the nominee overcome them? 300 words max.
7. Give examples of how the nominee engaged with and supported Amotai, its buyer members and Amotai Māori and Pasifika businesses in 2022 and / or 2023. 250 words max

**Availability for Promotions**

Finalists need to be available to meet with the Amotai team for up to 2 hours for photos and videography the week starting Monday 15th July.

The photos/video provided in the application may be used in award announcements, including but not limited to, press releases, social media posts, and other promotional materials related to the award program. By applying, nominees' consent to the use of their information for these purposes.

**Prepare to Upload Attachments**

Please note: As part of this nomination, you must attach the files below when you make your nomination. The maximum size allowed is 5MB per file. The images and information you choose to upload will be used if you are selected as a finalist in your award category.

1. Between one and four photos of your organisation or team. (High-resolution, at least 1MB and portrait orientation NOT landscape.)
2. A high-resolution logo of the organisation. (Vector (.ai), .eps or .jpg file type - please upload both colour AND black / white versions, AND horizontal and vertical / stacked options if possible.)

**Declaration**

I HEREBY CERTIFY that:

I am authorised to submit this application on behalf of [insert name of organisation].

1. The information provided in this form is complete, true and correct to the best of my knowledge.

Signature of authorised person:

Date:

FURTHER, I HEREBY ACKNOWLEDGE that I have read and understood the Amotai Privacy Policy <https://amotai.nz/legal/privacy-policy> and agree to the conditions set out therein. I give my consent to Amotai to collect, use and process the information provided, solely in relation to our application to the Amotai awards. Specific information attributable to the applicant’s business will only be shared publicly by prior agreement.

I understand that if any information provided in support of this application, that is directly attributable to our organisation is to be used in announcements, media and promotions associated with the awards, I will be asked to provide specific consent to the public use of that information at a later stage.

I understand that my consent does not preclude the existence of other criteria for lawful processing of personal data, and does not waive any of my rights under the New Zealand Privacy Principles contained in the Privacy Act 1993, and the Privacy Act 2020 (together, the **Privacy Act**) and other applicable laws.

Signature of authorised person:

Date:

Good Luck! Nominations close at 11:59pm on Sunday 16th June 2024.

Finalists will be announced in late June. Winners will be announced at the Amotai Gala Awards Dinner on Wednesday 21st August at Pullman Hotel, Tāmaki Makaurau Auckland. If you have any questions or feedback, please email kiaora@amotai.nz or call 021 225 6922.