**Buyer Member of the Year 2024**

**Thank you for being a part of the Amotai movement in Aotearoa.**

This document lists the questions and word counts to assist you in preparing your submission prior to completing it online. You will also be required to upload company logos, photos and / or documents. You may start the online nomination at any time and will be able to update or amend it prior to the closing date of Sunday 16th June 2024.

**Note: Submissions must be completed and submitted via the online Awards platform – submissions will not be accepted via any other method**. For more information about our Supplier Diversity Award categories, please go to [https://www.cotiss.com/en-nz/amotai-awards.](https://www.cotiss.com/en-nz/amotai-awards)

**Buyer Member of the Year Category Description and Criteria**

This award recognises a buyer member that has demonstrated exceptional commitment, engagement and leadership in supplier diversity. This is about the whole organisation’s improvement in their supplier diversity efforts as a whole rather than project specific.

The winner will have:

* Demonstrated a noticeable shift in supplier diversity efforts as a whole; this may be demonstrated by a significant spend increase with diverse suppliers, or the implementation of an organisation wide initiative that has created impact.
* Demonstrated commitment to building a prosperous, vibrant and sustainable Māori and Pasifika economies.
* Demonstrated growth in procurement spend (direct and indirect) with Amotai Māori and Pasifika businesses over the last two calendar years (2022-2023).

**Context Questions**

Please note: These questions are not scored by our judging panel but do provide them with valuable context about you / your organisation.

1. Tell us about your organisation, department or agency. 150 words max.
2. How long has your organisation been a member of Amotai?
3. Tell us about your vision or inspiration for working with Māori and Pasifika businesses. 150 words max.
4. Please include a brief description that outlines your business / organisation’s achievements in relation to this award category. 75 words max.
5. In what ways do you think Māori and Pasifika businesses are unique? 50 words max.
6. What motivates you or your team working in the supplier diversity space? 50 words max.

**Criteria Questions**

Please note: These questions are scored by our judging panel and have been developed to align with the category criteria as set out on the first page.

1. Tell us how your organisation has demonstrated exceptional commitment, engagement, and leadership in supplier diversity. 200 words max.
2. Describe the key activities your organisation has undertaken to create a shift in supplier diversity efforts.
3. What has the impact been of your supplier diversity efforts? 350 words max.
4. Describe the challenges you have faced with your supplier diversity efforts and how you have mitigated / overcome these issues. 250 words max.
5. How many Amotai Māori and/or Pasifika businesses did you do business with in 2023?
6. How many Amotai Māori and/or Pasifika businesses did you do business with in 2022?
7. What is the percentage increase in the number of Amotai Māori and/or Pasifika businesses that you did business with over the 2022-2023 calendar years?
8. What percentage of your overall organisational procurement spend was with Amotai Māori and Pasifika businesses in 2023?
9. What percentage of your overall organisational procurement spend was with Amotai Māori and Pasifika businesses in 2022?
10. Give specific examples of your organisation’s commitment and leadership within supplier diversity. 350 words max.
11. How is your organisation developing Amotai Māori and Pasifika businesses as suppliers? 200 words max.
12. Explain how your organisation is helping to build capacity with the suppliers you engage. 200 words max.
13. Explain other ways your business demonstrates its commitment to Māori and Pasifika . 400 words max.
14. (Optional) Do you have public targets for supplier diversity procurement spend? If yes, include progress to date and give details. 150 words max.

**References**

Nominees must provide at least one reference from an Amotai supplier to support the claims made in their application. This reference will be used to validate the nominee's achievements and contributions.

**Name:**

**Email:**

**Phone Number:**

**Availability for Promotions**

Finalists need to be available to meet with the Amotai team for up to 2 hours for photos and videography the week starting Monday 15th July.

The photos/video provided in the application may be used in award announcements, including but not limited to, press releases, social media posts, and other promotional materials related to the award program. By applying, nominees consent to the use of their information for these purposes.

**Prepare to Upload Attachments**

Please note: As part of this nomination, you must attach the files below when you make your nomination. The maximum size allowed is 5MB per file. The images and information you choose to upload will be used if you are selected as a finalist in your award category.

1. Between one and four photos of your organisation or team. (High-resolution, at least 1MB and portrait orientation NOT landscape.)
2. A high-resolution logo of the organisation. (Vector (.ai), .eps or .jpg file type - please upload both colour AND black / white versions, AND horizontal and vertical / stacked options if possible.)

**Declaration**

I HEREBY CERTIFY that:

I am authorised to submit this application on behalf of [insert name of organisation].

1. The information provided in this form is complete, true and correct to the best of my knowledge.

Signature of authorised person:

Date:

FURTHER, I HEREBY ACKNOWLEDGE that I have read and understood the Amotai Privacy Policy <https://amotai.nz/legal/privacy-policy> and agree to the conditions set out therein. I give my consent to Amotai to collect, use and process the information provided, solely in relation to our application to the Amotai awards. Specific information attributable to the applicant’s business will only be shared publicly by prior agreement.

I understand that if any information provided in support of this application, that is directly attributable to our organisation is to be used in announcements, media and promotions associated with the awards, I will be asked to provide specific consent to the public use of that information at a later stage.

I understand that my consent does not preclude the existence of other criteria for lawful processing of personal data, and does not waive any of my rights under the New Zealand Privacy Principles contained in the Privacy Act 1993, and the Privacy Act 2020 (together, the **Privacy Act**) and other applicable laws.

Signature of authorised person:

Date:

Good Luck! Nominations close at 11:59pm on Sunday 16th June 2024.

Finalists will be announced in late June. Winners will be announced at the Amotai Gala Awards Dinner on Wednesday 21st August at Pullman Hotel, Tāmaki Makaurau Auckland. If you have any questions or feedback, please email kiaora@amotai.nz or call 021 225 6922.